

Truck Driver – General Induction

Driver Name: _____

Driver License Number: _____


Current Transport Co: _____






Date of Induction: _____



By completing this induction and ticking each point you are agreeing that you understand and agree to comply with all the rules and requirements as stated.

Non-compliance may result in your access to one or all ContainerCo sites being removed either temporarily or permanently.

If you are unsure about any of the points listed in this induction contact Darren.tane@containerco.co.nz for clarification.

ARRIVAL & DEPARTURE		TICK AGREE
	<p>When new to a site it is your responsibility to report to office for a site-specific induction during which you will be shown the key safety requirements for that site and be provided with a site map showing;</p> <ul style="list-style-type: none"> • The site traffic management plan • Truck roadways and direction of travel • Approved twist lock areas • Correct loading bays • Pedestrian walkways <p>You must ensure you understand where these are located and agree to follow them at all times.</p>	
	You must hold the correct license for the vehicle you are driving on our site.	
	You must follow the correct arrival & exit process every visit.	
	Do not queue in the driveway waiting for your booking to be active. If you are outside your booking time you will be turned away from site. Continuing to do this may result in a ban from site.	
	Booking fees and charges are set by head office and our staff are not able to waive these so please do not ask. Any issues should be raised via email by your dispatch team.	
	You are only allowed out of your cab at the office or in approved twist lock areas – these will be shown to you at your site-specific induction.	
	Any verbal abuse or aggression towards our staff will be treated with zero tolerance and result in a ban from site.	
	No children aged 15 years or under or animals are permitted on any ContainerCo site or in your cab.	

	PPE – PERSONAL PROTECTIVE EQUIPMENT	TICK AGREE
	Approved ASNZS 4602.1 DAY/NIGHT high vis vest must be worn while on site.	
	You MUST wear safety boots while on site.	
	No wearing of Hoodies, ear buds or headphones while onsite.	
	INCIDENTS & HAZARDS	TICK AGREE
	You must report all incidents or hazards to the office before departing site.	
	Do not engage in any altercations or arguments with our staff or other drivers - escalate any issues to the site management.	
	You or your dispatch should report any issues with staff to management.	
	PROHIBITED SUBSTANCES	TICK AGREE
	You are not to enter the site under the influence of alcohol or drugs.	
	Drugs & alcohol are not to be consumed or carried onto site.	
	Drivers are not permitted to smoke on site.	
	TRAVELLING IN OPERATIONAL AREAS	TICK AGREE
	Please be aware – <ul style="list-style-type: none"> • Container handlers have restricted vision & may not always see you • Container handlers have increased stopping distances – always give way • Operators vision may be obscured even further by the load they carry 	
	You must obey and follow hoist driver instructions at all times.	
	Hoists have right of way at all times.	
	Stay on the designated truck roadway and never enter the container stack areas.	
	Travel speed on site is restricted to less than 15 km/hr.	
	Follow the traffic management plan and obey traffic signage and road marking.	
	Always be alert and aware of your surroundings to other moving vehicles and pedestrians.	
	Never get out of your cab (other than in twist lock or office areas) unless instructed it is safe to do so by management or a hoist operator.	
	No cell phone use is permitted while onsite other than in the office area. This includes while waiting in the truck exchange cue, loading or Twist Lock areas.	
	LOADING & UNLOADING AREAS	TICK AGREE
	Loading on an angle may cause damage to your truck and trailer – because of this you must always park your truck & trailer unit in a straight line to be loaded and unloaded.	
	Vehicles parked on an angle will NOT being loaded or unloaded and you will be instructed to drive round to restart your approach to the loading area.	
	Understand hoist drivers will communicate by honking their horn once to get you to move forward for loading or unloading & again when you are cleared to move.	

	EMERGENCY EVENT & ASSEMBLY POINT	TICK AGREE
	In the event of an emergency stop your vehicle and stay in your cab.	
	Do not move your truck or get out of your cab unless staff advise it is safe.	
	A ContainerCo employee will provide instructions to evacuate if needed, at which time you must do so immediately and not re-enter the site until advised it is safe.	
	You will be shown the evacuation path and assembly point at your site induction – ensure you clearly understand where this is.	
	Trucks are expected to hold their own emergency equipment however first aid kits and fire extinguishers are available through our sites.	
	SUMMARY – NEXT STEPS	TICK AGREE
	You have read and understood all items in this general induction.	
	When arriving at site you know you must report to the office for a site specific induction.	
	If you are in doubt while on site you must stop and ask for help.	
	You have read, understood and agree to the ContainerCo terms and conditions available on our website www.containerdepots.co.nz	

DECLARATION: *I acknowledge that I understand the information on this form and I agree to behave and work in accordance with these rules when accessing ContainerCo sites.*

I understand a breach of these rules may result in my access to ContainerCo sites being removed or suspended.

Truck Driver Signature:

Please scan the completed form to Patrea.terstege@containerco.co.nz
or take into the local container park office when you do your site induction.